Heating and Cooling Policy

Rationale:
Productivity will be positively affected when the temperature of the environment is comfortable.

Aims:
- To outline when air conditioning and heating can be used
- To economise the use of air-conditioning and heating
- To enhance staff and student morale and productivity

Implementation:
- The principal will annually assess the heating and cooling needs of the school and make fiscally responsible budget decisions for new installations, upgrades and maintenance to the school’s heating and cooling systems.
- Staff will use the heating and cooling systems efficiently, ensuring they are turned off when not required.
- The heating and cooling systems may be turned on prior to school hours during the following tabled condition:

<table>
<thead>
<tr>
<th>Forecast top for the day</th>
<th>Heating On or Cooling On</th>
<th>Where</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 degrees or below</td>
<td>Heating on</td>
<td>Anywhere required</td>
</tr>
<tr>
<td>29 degrees or above</td>
<td>Cooling on</td>
<td>Evaporative units and fans only</td>
</tr>
<tr>
<td>34 degrees or above</td>
<td>Cooling on</td>
<td>Anywhere required</td>
</tr>
</tbody>
</table>

Evaluation:
This policy will be reviewed every three years.